

BIÊN BẢN HỌP
ĐẠI HỘI ĐỒNG CỔ ĐÔNG THƯỜNG NIÊN NĂM 2025

A. Tên doanh nghiệp: CÔNG TY CỔ PHẦN IN VÀ BAO BÌ MỸ CHÂU

Giấy chứng nhận đăng ký kinh doanh số 0301671386 do Sở kế hoạch và đầu tư TP. HCM cấp lần đầu ngày 05 tháng 03 năm 1999, đăng ký thay đổi lần thứ 14 ngày 16 tháng 01 năm 2025.

B. Thời gian bắt đầu phiên họp: 09 giờ 00 phút, ngày 25/04/2025

C. Địa điểm: Số 18, Lũy Bán Bích, Phường Tân Thới Hòa, Quận Tân Phú, TP. Hồ Chí Minh.

D. Thành phần tham dự: Thành viên Hội đồng quản trị, Ban Kiểm soát, Ban điều hành, các Cổ đông và Người đại diện ủy quyền của Cổ đông Công ty Cổ Phần In và Bao bì Mỹ Châu.

E. Cơ cấu nhân sự Đoàn Chủ tịch và các Ban giúp việc tại Đại hội:

Cơ cấu nhân sự Đoàn Chủ tịch và các Ban giúp việc tại Đại hội đã được Đại hội đồng cổ đông thông qua bằng hình thức giơ Thẻ biểu quyết tại Đại hội với tỷ lệ biểu quyết là 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp. Cụ thể như sau:

1. Đoàn Chủ tịch:



- Ông Vũ Trọng Tuấn	Chủ tịch HĐQT	Chủ tọa
- Bà Phan Đỗ Hạnh	Thành viên HĐQT	Thành viên
- Ông La Hoài Nam	Tổng Giám đốc	Thành viên

2. Ban Thư ký:

- Bà Võ Ngọc Như	Thư ký HĐQT	Trưởng ban
- Bà Lê Ngọc Hân	Chuyên viên Phòng Mua hàng	Thành viên
- Ông Phan Văn Tin	Phụ trách Tổ Thống kê	Thành viên

3. Ban Kiểm phiếu:

- Bà Lê Thị Thanh Phụng	Trưởng phòng HCNS	Trưởng ban
- Ông Nguyễn Cao Ninh	Chuyên viên Phòng HCNS	Thành viên
- Ông Phan Văn Tin	Phụ trách Tổ Thống kê	Thành viên


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4. Ban Kiểm tra tư cách cổ đông

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| - Bà Lê Ngọc Hân | Chuyên viên Phòng Mua hàng | Trưởng ban |
| - Ông Nguyễn Cao Ninh | Chuyên viên Phòng HCNS | Thành viên |
| - Ông Đặng Hoàng Tân | Chuyên viên Phòng HCNS | Thành viên |

F. Điều kiện tiến hành Đại hội

Trưởng Ban Kiểm tra tư cách cổ đông – Bà Lê Ngọc Hân báo cáo tại Đại hội kết quả kiểm tra tư cách cổ đông tham dự Đại hội đồng cổ đông thường niên năm 2025, tại thời điểm khai mạc (09 giờ 00 phút), Đại hội đủ điều kiện tiến hành theo quy định của Pháp luật và Điều lệ Công ty với cơ cấu cổ đông như sau:

Số cổ đông tham dự trực tiếp và cổ đông ủy quyền tham dự đại hội là 33 Cổ đông, đại diện cho quyền sở hữu 17.272.667 cổ phần, chiếm 95,53% tổng số phiếu số phiếu có quyền biểu quyết, trong đó:

- Số Cổ đông tham dự trực tiếp là 7 Cổ đông, đại diện cho quyền sở hữu 3.298.911 cổ phần, chiếm 18,25% tổng số phiếu số phiếu có quyền biểu quyết.
- Số Cổ đông ủy quyền tham dự là 26 Cổ đông, đại diện cho quyền sở hữu 13.973.756 cổ phần, chiếm 77,28% tổng số phiếu số phiếu có quyền biểu quyết.

G. Nội dung phiên họp

1. **Đoàn Chủ tịch, Ban thư ký, Ban kiểm phiếu** đã được Đại hội đồng cổ đông nhất trí thông qua với tỷ lệ 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp tán thành bằng hình thức giơ Thẻ biểu quyết.
2. **Quy chế làm việc, Quy chế đề cử, ứng cử và bầu thành viên độc lập Hội đồng quản trị** đã được Đại hội đồng cổ đông nhất trí thông qua với tỷ lệ 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp tán thành bằng hình thức giơ Thẻ biểu quyết.
3. **Nội dung Chương trình nghị sự của Đại hội** đã được Đại hội đồng cổ đông nhất trí thông qua với tỷ lệ 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp tán thành bằng hình thức giơ Thẻ biểu quyết.
4. **Các Báo cáo, Tờ trình do Hội đồng quản trị, Ban kiểm soát, Ban điều hành trình bày tại Đại hội:**
 - Báo cáo của Ban Điều hành về kết quả sản xuất kinh doanh năm 2024 và Kế hoạch sản xuất kinh doanh năm 2025;
 - Báo cáo của Hội đồng quản trị về kết quả hoạt động năm 2024 và kế hoạch hoạt động năm 2025;
 - Báo cáo của Ban kiểm soát về kết quả hoạt động năm 2024 và kế hoạch hoạt động năm 2025;

- Tờ trình số 132/2025/TTr-HĐQT ngày 23/04/2025 về việc Thông qua Báo cáo tài chính đã kiểm toán năm 2024;
- Tờ trình số 133/2025/TTr-BKS ngày 23/04/2025 về việc Lựa chọn đơn vị kiểm toán Báo cáo tài chính năm 2025;
- Tờ trình số 134/2025/TTr-HĐQT ngày 23/04/2025 về việc Phương án phân phối lợi nhuận năm 2024 và Kế hoạch phân phối lợi nhuận năm 2025;
- Tờ trình số 135/2025/TTr-HĐQT ngày 23/04/2025 về việc Phát hành cổ phiếu để trả cổ tức năm 2024;
- Tờ trình số 136/2025/TTr-HĐQT ngày 23/04/2025 về việc Báo cáo thù lao Hội đồng quản trị, Ban kiểm soát năm 2024 và kế hoạch chi trả thù lao Hội đồng quản trị, Ban kiểm soát năm 2025;
- Tờ trình số 137/2025/TTr-HĐQT ngày 23/04/2025 về việc Sửa đổi, bổ sung Điều lệ Công ty;
- Tờ trình số 138/2025/TTr-HĐQT ngày 23/04/2025 về việc Miễn nhiệm và bầu bổ sung thay thế thành viên độc lập Hội đồng quản trị cho thời gian còn lại của nhiệm kỳ 2022-2027.
- Báo cáo số 142/2025/BC-HĐQT ngày 25/04/2025 về Danh sách ứng cử, đề cử bầu bổ sung, thay thế Thành viên độc lập Hội đồng quản trị cho thời gian còn lại của nhiệm kỳ 2022 – 2027;

5. Thảo luận tại Đại hội:

Chủ tọa mời các Cổ đông tham gia ý kiến đối với các Báo cáo và Tờ trình tại Đại hội. Các Cổ đông đọc, xem xét các Báo cáo, Tờ trình và không có ý kiến gì thêm.

Đến 10 giờ 45 phút (thời điểm biểu quyết thông qua các Báo cáo, Tờ trình tại Đại hội), Ban kiểm tra tư cách cổ đông báo cáo tại Đại hội số lượng cổ đông tham dự trực tiếp và cổ đông ủy quyền tham dự là 35 Cổ đông, đại diện cho quyền sở hữu 17.277.080 cổ phần, chiếm 95,55% tổng số phiếu số phiếu có quyền biểu quyết.

H. Kết quả biểu quyết

1. Kết quả biểu quyết các nội dung xin ý kiến Đại hội thông qua bằng “Thẻ biểu quyết”:

- Tổng số phiếu biểu quyết hợp lệ: **17.277.080 phiếu** bằng **95,55%** tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
- Tổng số phiếu biểu quyết không hợp lệ: **0 phiếu**, bằng **0%** tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.



TT	NỘI DUNG	Tán thành		Không tán thành		Không ý kiến	
		Số phiếu biểu quyết	Tỷ lệ %	Số phiếu biểu quyết	Tỷ lệ %	Số phiếu biểu quyết	Tỷ lệ %
1.	Thông qua Báo cáo của Ban Điều hành về kết quả sản xuất kinh doanh năm 2024 và Kế hoạch sản xuất kinh doanh năm 2025	17.277.080	100%	0	0	0	0
2.	Thông qua Báo cáo của Hội đồng quản trị về kết quả hoạt động năm 2024 và kế hoạch hoạt động năm 2025	17.277.080	100%	0	0	0	0
3.	Thông qua Báo cáo của Ban kiểm soát về kết quả hoạt động năm 2024 và kế hoạch hoạt động năm 2025	17.277.080	100%	0	0	0	0
4.	Thông qua Báo cáo tài chính đã kiểm toán năm 2024	17.277.080	100%	0	0	0	0
5.	Thông qua Lựa chọn đơn vị kiểm toán Báo cáo tài chính năm 2025	17.277.080	100%	0	0	0	0
6.	Thông qua Phương án phân phối lợi nhuận năm 2024 và Kế hoạch phân phối lợi nhuận năm 2025	17.277.080	100%	0	0	0	0
7.	Thông qua phát hành cổ phiếu để trả cổ tức năm 2024	17.277.080	100%	0	0	0	0
8.	Thông qua báo cáo thù lao Hội đồng quản trị, Ban kiểm soát năm 2024 và kế hoạch chi trả thù lao Hội đồng quản trị, Ban kiểm soát năm 2025	17.277.080	100%	0	0	0	0
9.	Thông qua Sửa đổi, bổ sung Điều lệ Công ty	17.277.080	100%	0	0	0	0

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TT	NỘI DUNG	Tán thành		Không tán thành		Không ý kiến	
		Số phiếu biểu quyết	Tỷ lệ %	Số phiếu biểu quyết	Tỷ lệ %	Số phiếu biểu quyết	Tỷ lệ %
10.	Thông qua Miễn nhiệm và bầu bổ sung thay thế thành viên độc lập Hội đồng quản trị cho thời gian còn lại của nhiệm kỳ 2022-2027	17.277.080	100%	0	0	0	0
11.	Thông qua Danh sách ứng cử, đề cử bầu bổ sung, thay thế Thành viên độc lập Hội đồng quản trị cho thời gian còn lại của nhiệm kỳ 2022 - 2027	17.277.080	100%	0	0	0	0

2. Kết quả kiểm phiếu bầu bổ sung thay thế thành viên độc lập Hội đồng quản trị cho thời gian còn lại của nhiệm kỳ 2022 – 2027:

- Tổng số phiếu biểu quyết hợp lệ: **17.277.080 phiếu** bằng **100%** tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
- Tổng số phiếu biểu quyết không hợp lệ: **0 phiếu**, bằng **0%** tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.

STT	HỌ VÀ TÊN	SỐ PHIẾU BẦU	TỶ LỆ %
1	Bà Nguyễn Mai Thanh	17.277.080	100%

I. Các vấn đề được thông qua

Sau khi xem xét các Tờ trình, Báo cáo, thảo luận và biểu quyết về các vấn đề liên quan theo phương thức trực tiếp, Đại hội đồng cổ đông thường niên năm 2025 của Công ty Cổ phần In và Bao bì Mỹ Châu đã nhất trí thông qua các nội dung sau:

- Thông qua Báo cáo của Ban Điều hành về kết quả sản xuất kinh doanh năm 2024 và Kế hoạch sản xuất kinh doanh năm 2025** với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
- Thông qua Báo cáo của Hội đồng quản trị về kết quả hoạt động năm 2024 và kế hoạch hoạt động năm 2025** với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
- Thông qua Báo cáo của Ban kiểm soát về kết quả hoạt động năm 2024 và kế hoạch hoạt động năm 2025** với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết

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của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.

4. Thông qua Báo cáo tài chính đã kiểm toán năm 2024 theo nội dung Tờ trình số 132/2025/TTr-HĐQT ngày 23/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
5. Thông qua Lựa chọn đơn vị kiểm toán Báo cáo tài chính năm 2025 theo nội dung Tờ trình số 133/2025/TTr-BKS ngày 23/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
6. Thông qua Phương án phân phối lợi nhuận năm 2024 và Kế hoạch phân phối lợi nhuận năm 2025 theo nội dung Tờ trình số 134/2025/TTr-HĐQT ngày 23/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
7. Thông qua việc phát hành cổ phiếu để trả cổ tức năm 2024 theo nội dung Tờ trình số 135/2025/TTr-HĐQT ngày 23/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
8. Thông qua báo cáo thù lao Hội đồng quản trị, Ban kiểm soát năm 2024 và kế hoạch chi trả thù lao Hội đồng quản trị, Ban kiểm soát năm 2025 theo nội dung Tờ trình số 136/2025/TTr-HĐQT ngày 23/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
9. Thông qua Sửa đổi, bổ sung Điều lệ Công ty theo nội dung Tờ trình số 137/2025/TTr-HĐQT ngày 23/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
10. Thông qua Miễn nhiệm và bầu bổ sung thay thế thành viên độc lập Hội đồng quản trị cho thời gian còn lại của nhiệm kỳ 2022-2027 theo nội dung Tờ trình số 138/2025/TTr-HĐQT ngày 23/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
11. Thông qua Danh sách ứng cử, đề cử bầu bổ sung, thay thế Thành viên độc lập Hội đồng quản trị cho thời gian còn lại của nhiệm kỳ 2022 – 2027 theo nội dung Báo cáo số/2025/BC-HĐQT ngày 25/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
12. Kết quả trúng cử thành viên độc lập Hội đồng quản trị cho thời gian còn lại của nhiệm kỳ 2022-2027 như sau:
 - Bà Nguyễn Mai Thanh trúng cử là thành viên độc lập Hội đồng quản trị cho thời gian còn lại của nhiệm kỳ 2022-2027 kể từ ngày 25/04/2025.

J. Phiên họp Đại hội đồng cổ đông thường niên năm 2025 kết thúc vào hồi 11 giờ 30 phút cùng ngày.

Các nội dung trong phiên họp được lập thành Biên bản và được Đại hội đồng cổ đông nhất trí thông qua. Biên bản này gồm 07 trang, được lập thành 02 bản.

Biên bản họp Đại hội đồng cổ đông, phụ lục danh sách cổ đông đăng ký dự họp, Nghị quyết

đã được thông qua và tài liệu có liên quan gửi kèm theo thông báo mời họp được lưu giữ tại trụ sở chính của công ty.

Nghị quyết, Biên bản họp của Đại hội đồng cổ đông thường niên năm 2025 kèm các tài liệu đính kèm Biên bản họp sẽ được công bố thông tin và công bố toàn văn trên website của Công ty cổ phần In và Bao bì Mỹ Châu (www.mychau.com.vn) để thông báo đến toàn thể Cổ đông theo đúng quy định của Pháp luật./.

ĐOÀN CHỦ TỊCH

CHỦ TỌA CUỘC HỌP



VŨ TRỌNG TUẤN

THÀNH VIÊN

PHAN ĐỖ HẠNH

THÀNH VIÊN

LA HOÀI NAM

BAN THƯ KÝ

TRƯỞNG BAN

VÕ NGỌC NHƯ

THÀNH VIÊN

LÊ NGỌC HÂN

THÀNH VIÊN

PHAN VĂN TIN

Số: 147/2025/NQ-ĐHĐCĐ

TP. Hồ Chí Minh, ngày 25 tháng 04 năm 2025

NGHỊ QUYẾT ĐẠI HỘI ĐỒNG CỔ ĐÔNG THƯỜNG NIÊN NĂM 2025
CÔNG TY CỔ PHẦN IN VÀ BAO BÌ MỸ CHÂU

- Căn cứ Luật Doanh nghiệp số 59/2020/QH14 được Quốc hội nước CHXHCN Việt Nam thông qua ngày 17/06/2020 và các văn bản hướng dẫn thi hành;
- Căn cứ Luật Chứng Khoán số 54/2019/QH14 được Quốc hội nước CHXHCN Việt Nam thông qua ngày 26/11/2019 và các văn bản hướng dẫn thi hành;
- Căn cứ Điều lệ tổ chức và hoạt động của Công ty cổ phần In và Bao bì Mỹ Châu được Đại hội cổ đông công ty thông qua ngày 28/06/2024 và được sửa đổi, bổ sung ngày 01/11/2024;
- Căn cứ Biên bản họp Đại hội đồng cổ đông thường niên năm 2025 số 146/2025/BBĐH-ĐHĐCĐ ngày 25/04/2025;

QUYẾT NGHỊ:

- Điều 1.** Thông qua Báo cáo của Ban Điều hành về kết quả sản xuất kinh doanh năm 2024 và Kế hoạch sản xuất kinh doanh năm 2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
- Điều 2.** Thông qua Báo cáo của Hội đồng quản trị về kết quả hoạt động năm 2024 và kế hoạch hoạt động năm 2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
- Điều 3.** Thông qua Báo cáo của Ban kiểm soát về kết quả hoạt động năm 2024 và kế hoạch hoạt động năm 2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
- Điều 4.** Thông qua Báo cáo tài chính đã kiểm toán năm 2024 theo nội dung Tờ trình số 132/2025/TTr-HĐQT ngày 23/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
- Điều 5.** Thông qua Lựa chọn đơn vị kiểm toán Báo cáo tài chính năm 2025 theo nội dung Tờ trình số 133/2025/TTr-BKS ngày 23/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
- Điều 6.** Thông qua Phương án phân phối lợi nhuận năm 2024 và Kế hoạch phân phối lợi nhuận năm 2025 theo nội dung Tờ trình số 134/2025/TTr-HĐQT ngày 23/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
- Điều 7.** Thông qua việc phát hành cổ phiếu để trả cổ tức năm 2024 theo nội dung Tờ trình số 135/2025/TTr-HĐQT ngày 23/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.



- Điều 8.** Thông qua báo cáo thù lao Hội đồng quản trị, Ban kiểm soát năm 2024 và kế hoạch chi trả thù lao Hội đồng quản trị, Ban kiểm soát năm 2025 theo nội dung Tờ trình số 136/2025/TTr-HĐQT ngày 23/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
- Điều 9.** Thông qua Sửa đổi, bổ sung Điều lệ Công ty theo nội dung Tờ trình số 137/2025/TTr-HĐQT ngày 23/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
- Điều 10.** Thông qua Miễn nhiệm và bầu bổ sung thay thế thành viên độc lập Hội đồng quản trị cho thời gian còn lại của nhiệm kỳ 2022-2027 theo nội dung Tờ trình số 138/2025/TTr-HĐQT ngày 23/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
- Điều 11.** Thông qua Danh sách ứng cử, đề cử bầu bổ sung, thay thế Thành viên độc lập Hội đồng quản trị cho thời gian còn lại của nhiệm kỳ 2022 – 2027 theo nội dung Báo cáo số 142/2025/BC-HĐQT ngày 25/04/2025 với 17.277.080 phiếu tán thành, tương đương 100% tổng số phiếu biểu quyết của tất cả cổ đông tham dự và biểu quyết tại cuộc họp.
- Điều 12.** Kết quả trúng cử thành viên độc lập Hội đồng quản trị cho thời gian còn lại của nhiệm kỳ 2022-2027 như sau:
- Bà Nguyễn Mai Thanh trúng cử là thành viên độc lập Hội đồng quản trị cho thời gian còn lại của nhiệm kỳ 2022-2027 kể từ ngày 25/04/2025.
- Điều 13.** Giao cho Hội đồng quản trị, Tổng Giám đốc – người đại diện theo pháp luật của Công ty Cổ phần In và Bao bì Mỹ Châu triển khai và thực hiện các nội dung đã được thông qua tại Đại hội theo đúng quy định của Điều lệ Công ty và pháp luật hiện hành.
- Điều 14.** Nghị quyết có hiệu lực kể từ ngày **25/04/2025**. Hội đồng quản trị, Ban Kiểm soát, Ban Tổng Giám đốc và toàn thể Cổ đông Công ty Cổ phần In và Bao bì Mỹ Châu chịu trách nhiệm thi hành Nghị quyết này.
- Điều 15.** Hội đồng quản trị có trách nhiệm công bố Nghị quyết của Đại hội đồng cổ đông thường niên năm 2025 và đăng tải lên Website của Công ty Cổ phần In và Bao bì Mỹ Châu theo quy định của pháp luật.

Nơi nhận:

- Như Điều 14 và Điều 15;
- Lưu: Thư ký HĐQT, VT.

TM. ĐẠI HỘI ĐỒNG CỔ ĐÔNG
CHỦ TỌA CUỘC HỌP



VŨ TRỌNG TUẤN



MEETING MINUTES

ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025

A. Company name: MY CHAU PRINTING AND PACKAGING CORPORATION

Business Registration Certificate No. 0301671386 issued by the Department of Planning and Investment of Ho Chi Minh City for the first time on March 5, 1999, registered for the 14th change on January 16, 2025.

B. Meeting start time: 09:00 a.m., 25/04/2025

C. Location: No. 18, Luy Ban Bich, Tan Thoi Hoa Ward, Tan Phu District, Ho Chi Minh City.

D. Participants: Members of the Board of Directors, Supervisory Board, Executive Board, Shareholders and Authorized Representatives of Shareholders of My Chau Printing and Packaging Corporation.

E. Personnel structure of the Presidium and the Assisting Committees at the Congress:

The personnel structure of the Presidium and the Assisting Committees at the General Meeting has been approved by the General Meeting of Shareholders in the form of holding up voting cards at the General Meeting with a voting rate of 100% of the total number of votes of all shareholders attending and voting at the meeting. Specifically, as follows:

1. Presidium:

- | | | |
|---------------------|------------------------------------|-------------|
| - Mr. Vu Trong Tuan | Chairman of the Board of Directors | Chairperson |
| - Ms. Phan Do Hanh | Member of the Board of Directors | Member |
| - Mr. Luo Hoai Nam | General Director | Member |

2. Secretariat:

- | | | |
|--------------------|-------------------------------------|--------------------|
| - Ms. Vo Ngoc Nhu | Secretary of the Board of Directors | Head of Department |
| - Ms. Le Ngoc Han | Purchasing Department Specialist | Member |
| - Mr. Phan Van Tin | In charge of the Statistics Team | Member |

3. Vote Counting Committee:

- | | | |
|--------------------------|-------------------------|--------------------|
| - Ms. Le Thi Thanh Phung | Head of HCNS Department | Head of Department |
|--------------------------|-------------------------|--------------------|

- Mr. Nguyen Cao Ninh HCNS Department Specialist Member
- Mr. Phan Van Tin In charge of the Statistics Member
Team

4. *Shareholder Qualification Inspection Board*

- Ms. Le Ngoc Han Purchasing Department Specialist Head of Department
- Mr. Nguyen Cao Ninh HCNS Department Specialist Member
- Mr. Dang Hoang Tan HCNS Department Specialist Member

F. Conditions for conducting the General Meeting

Head of the Shareholder Qualification Examination Committee – Ms. Le Ngoc Han reported at the General Meeting the results of the examination of shareholders' eligibility to attend the 2025 Annual General Meeting of Shareholders, at the opening time (09:00), the General Meeting is eligible to conduct in accordance with the provisions of the Law and the Company's Charter with the shareholder structure as follows:

The number of shareholders directly attending and authorized shareholders to attend the meeting is 33 shareholders, representing the ownership of 17,272,667 shares, accounting for 95.53% of the total number of votes with voting rights, of which:

- The number of shareholders directly attending is 7 shareholders, representing the ownership of 3,298,911 shares, accounting for 18.25% of the total number of votes with voting rights.
- The number of authorized shareholders to attend is 26 shareholders, representing the ownership of 13,973,756 shares, accounting for 77.28% of the total number of votes with voting rights.

G. Session content

1. **The Presidium, the Secretariat, and the Vote Counting Committee** were unanimously approved by the General Meeting of Shareholders at the rate of 100% of the total number of votes of all shareholders attending and voting in favor at the meeting in the form of holding up voting cards.
2. **The Working Regulations, Regulations on nomination, candidacy and election of independent members of the Board of Directors** have been unanimously approved by the General Meeting of Shareholders at the rate of 100% of the total number of votes of all shareholders attending and voting at the meeting in the form of holding up voting cards.
3. **The content of the agenda of the General Meeting** has been unanimously approved by the General Meeting of Shareholders at the rate of 100% of the total number of votes of all shareholders attending and voting at the meeting in favor in the form of holding up voting cards.

4. Reports and proposals presented by the Board of Directors, the Supervisory Board and the Executive Board at the Meeting:

- Report of the Executive Board on production and business results in 2024 and production and business plan in 2025;
- Report of the Board of Directors on the operating results in 2024 and the operation plan in 2025;
- Report of the Supervisory Board on the operating results in 2024 and the operation plan in 2025;
- Statement No. 132/2025/TTr-HDQT dated 23/04/2025 on the Approval of the Audited Financial Statements for 2024;
- Statement No. 133/2025/TTr-BKS dated 23/04/2025 on the selection of auditing unit for the 2025 financial statements;
- Statement No. 134/2025/TTr-HDQT dated 23/04/2025 on the 2024 profit distribution plan and 2025 profit distribution plan;
- Statement No. 135/2025/TTr-HDQT dated 23/04/2025 on the issuance of shares to pay dividends in 2024;
- Statement No. 136/2025/TTr-HDQT dated 23/04/2025 on the report on remuneration of the Board of Directors and the Control Board in 2024 and the plan to pay remuneration of the Board of Directors and the Control Board in 2025;
- Statement No. 137/2025/TTr-HDQT dated 23/04/2025 on the amendment and supplementation of the Company's charter;
- Statement No. 138/2025/TTr-HDQT dated 23/04/2025 on the dismissal and additional election of independent members of the Board of Directors for the remaining term of 2022-2027.
- Statement No. 142/2025/BC-HDQT dated 25/04/2025 on the list of candidates, nominations for additional election and replacement of independent members of the Board of Directors for the remaining term of 2022 – 2027;

5. Discussion at the Congress:

The Chairman invited Shareholders to give their opinions on the Reports and Submissions at the General Meeting. The Shareholders read and viewed the Reports and Submissions and did not have any further comments.

By 10:45 a.m. (the time of voting to approve the Reports and Proposals at the General Meeting), the Shareholder Qualification Examination Board reported at the General Meeting that the number of shareholders attending directly and authorized shareholders to attend was 35 shareholders, representing the ownership of 17,277,080 shares, accounting for 95.55% of the total



number of votes with voting rights.

H. Voting Results

1. Voting results of the contents of the General Assembly for approval by "Voting card":

- Total number of valid votes: **17,277,080 votes** equal to **95.55%** of the total votes of all shareholders attending and voting at the meeting.
- Total invalid votes: **0 votes**, equal to **0%** of the total votes of all shareholders attending and voting at the meeting.

TT	CONTENT	Approve		Disapprove		No Comments	
		Number of votes	Percentage %	Number of votes	Percentage %	Number of votes	Percentage %
1.	Approval of the Report of the Executive Board on production and business results in 2024 and the production and business plan in 2025	17.277.080	100%	0	0	0	0
2.	Approval of the Report of the Board of Directors on 2024 operating results and 2025 operation plan	17.277.080	100%	0	0	0	0
3.	Approval of the Supervisory Board's Report on 2024 operating results and 2025 operation plan	17.277.080	100%	0	0	0	0
4.	Approval of the Audited Financial Statements for 2024	17.277.080	100%	0	0	0	0
5.	Approval of the Selection of Auditing Entity for the 2025 Financial Statements	17.277.080	100%	0	0	0	0
6.	Approval of the Profit Distribution Plan in 2024 and the Profit Distribution Plan in 2025	17.277.080	100%	0	0	0	0

TT	CONTENT	Approve		Disapprove		No Comments	
		Number of votes	Percentage %	Number of votes	Percentage %	Number of votes	Percentage %
7.	Approval of the issuance of shares to pay dividends in 2024	17.277.080	100%	0	0	0	0
8.	Approval of the remuneration report of the Board of Directors and the Supervisory Board in 2024 and the remuneration payment plan of the Board of Directors and the Supervisory Board in 2025	17.277.080	100%	0	0	0	0
9.	Approval of amendments and supplements to the Company's Charter	17.277.080	100%	0	0	0	0
10.	Approval of the Dismissal and additional election to replace the independent member of the Board of Directors for the remainder of the 2022-2027 term	17.277.080	100%	0	0	0	0
11.	Approval of the list of candidates, nominations for additional election, replacement of independent members of the Board of Directors for the remaining term of 2022 - 2027	17.277.080	100%	0	0	0	0

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2. Results of counting additional votes to replace independent members of the Board of Directors for the remaining term of 2022 – 2027:

- Total number of valid votes: **17,277,080 votes** equal to **100%** of the total number of votes of all shareholders attending and voting at the meeting.
- Total invalid votes: **0 votes**, equal to **0%** of the total votes of all shareholders attending and voting at the meeting.

STT	FULL NAME	VOTE COUNT	PERCENTAGE %
1	Ms. Nguyen Mai Thanh	17.277.080	100%

I. Adopted issues

After reviewing the Reports, Reports, discussing and voting on related issues in a direct manner, the 2025 Annual General Meeting of Shareholders of My Chau Printing and Packaging Corporation unanimously approved the following contents:

- 1. Approval of the Report of the Executive Board on production and business results in 2024 and the Production and Business Plan in 2025** with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- 2. Approval of the Report of the Board of Directors on the 2024 operating results and the 2025 operation plan** with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- 3. Approval of the Report of the Supervisory Board on the operating results in 2024 and the operation plan in 2025** with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- 4. Approval of the Audited Financial Statements for 2024 according to the content of Statement No. 132/2025/TTr-HDQT dated April 23, 2025** with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- 5. Approval of the selection of the auditing unit for the 2025 financial statements according to the content of Statement No. 133/2025/TTr-BKS dated 23/04/2025** with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- 6. Approval of the Profit Distribution Plan in 2024 and the Profit Distribution Plan in 2025 according to the content of Statement No. 134/2025/TTr-HDQT dated April 23, 2025** with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- 7. Approval of the issuance of shares to pay dividends in 2024 according to the content of Statement No. 135/2025/TTr-HDQT dated April 23, 2025** with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- 8. Approval of the remuneration report of the Board of Directors and the Supervisory Board in 2024 and the remuneration payment plan of the Board of Directors and the Supervisory Board in 2025 according to the content of Statement No. 136/2025/TTr-HDQT dated**

23/04/2025 with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.

9. **Approval of the amendment and supplementation of the Company's Charter according to the content of Statement No. 137/2025/TTr-HDQT dated April 23, 2025** with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
 10. **Approval of the dismissal and additional election of independent members of the Board of Directors for the remaining term of 2022-2027 according to the content of Statement No. 138/2025/TTr-HDQT dated April 23, 2025** with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
 11. **Approval of the list of candidates, nominations for additional election and replacement of independent members of the Board of Directors for the remaining term of 2022 – 2027 according to the content of Report No. 142/2025/BC-HDQT dated April 25, 2025** with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
 12. **The results of the election of independent members of the Board of Directors for the remaining term of 2022-2027 are as follows:**
 - Ms. Nguyen Mai Thanh was elected as an independent member of the Board of Directors for the remainder of the 2022-2027 term from April 25, 2025.
- J. **The 2025 Annual General Meeting of Shareholders ended at 11:30 a.m. on the same day.**

The contents of the meeting are made into Minutes and unanimously approved by the General Meeting of Shareholders. This record consists of 07 pages, made in 02 copies.

Minutes of the General Meeting of Shareholders, appendices to the list of shareholders registering to attend the meeting, approved resolutions and relevant documents enclosed with the notice of invitation to the meeting shall be kept at the company's head office.

The Resolution and Minutes of the Annual General Meeting of Shareholders in 2025 together with the attached documents The minutes of the meeting will be published and published in full on the website of My Chau Printing and Packaging Corporation (www.mychau.com.vn) to notify all shareholders in accordance with the law./.

PRESIDIUM

MEETING CHAIR

(Signed)

VU TRONG TUAN

MEMBER

(Signed)

PHAN DO HANH

MEMBER

(Signed)

LA HOAI NAM

SECRETARY

(Signed)

VO NGOC NHU

MEMBER

(Signed)

LE NGOC HAN

MEMBER

(Signed)

PHAN VAN TIN



No: 147/2025/NQ-DHDCD

Ho Chi Minh City, April 25, 2025

RESOLUTION OF THE ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025

MY CHAU PRINTING AND PACKAGING CORPORATION

- Pursuant to the Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of Vietnam on June 17, 2020 and guiding documents;
- Pursuant to the Law on Securities No. 54/2019/QH14 approved by the National Assembly of Vietnam on November 26, 2019 and guiding documents;
- Pursuant to the Charter of organization and operation of My Chau Printing and Packaging Corporation approved by the General Meeting of Shareholders of the Company on June 28, 2024 and amended and supplemented on November 1, 2024;
- Pursuant to the Minutes of the 2025 Annual General Meeting of Shareholders No. 146/2025/BBĐH-DHDCD dated April 25, 2025;

RESOLUTIONS:

- Điều 1.** Approval of the Report of the Executive Board on production and business results in 2024 and the Production and Business Plan in 2025 with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- Điều 2.** Approval of the Report of the Board of Directors on the 2024 operating results and the 2025 operation plan with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- Điều 3.** Approval of the Report of the Supervisory Board on the operating results in 2024 and the operation plan in 2025 with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- Điều 4.** Approval of the Audited Financial Statements for 2024 according to the content of Statement No. 132/2025/TTr-HDQT dated April 23, 2025 with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- Điều 5.** Approval of the selection of the auditing unit for the 2025 financial statements according to the content of Statement No. 133/2025/TTr-BKS dated April 23, 2025 with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- Điều 6.** Approval of the Profit Distribution Plan in 2024 and the Profit Distribution Plan in 2025 according to the content of Statement No. 134/2025/TTr-HDQT dated April 23, 2025 with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders



attending and voting at the meeting.

- Điều 7.** Approval of the issuance of shares to pay dividends in 2024 according to the content of Statement No. 135/2025/TTr-HDQT dated April 23, 2025 with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- Điều 8.** Approval of the remuneration report of the Board of Directors and the Supervisory Board in 2024 and the remuneration payment plan of the Board of Directors and the Supervisory Board in 2025 according to the content of Statement No. 136/2025/TTr-HDQT dated April 23, 2025 with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- Điều 9.** Approval of the amendment and supplementation of the Company's Charter according to the content of Statement No. 137/2025/TTr-HDQT dated April 23, 2025 with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- Điều 10.** Approval of the dismissal and additional election of independent members of the Board of Directors for the remaining term of 2022-2027 according to the content of Statement No. 138/2025/TTr-HDQT dated April 23, 2025 with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- Điều 11.** Approval of the list of candidates, nominations for additional election and replacement of independent members of the Board of Directors for the remaining term of 2022 – 2027 according to the content of Report No. 142/2025/BC-HDQT dated April 25, 2025 with 17,277,080 votes in favor, equivalent to 100% of the total votes of all shareholders attending and voting at the meeting.
- Điều 12.** The results of the election of independent members of the Board of Directors for the remaining term of 2022-2027 are as follows:
- Ms. Nguyen Mai Thanh was elected as an independent member of the Board of Directors for the remainder of the 2022-2027 term from April 25, 2025.
- Điều 13.** Assign the Board of Directors, the General Director – the legal representative of My Chau Printing and Packaging Corporation to implement and implement the contents approved at the General Meeting in accordance with the provisions of the Company's Charter and current laws.
- Điều 14.** The Resolution takes effect from **April 25, 2025**. The Board of Directors, the Supervisory Board, the Board of Directors and all shareholders of My Chau Printing and Packaging Corporation are responsible for the implementation of this Resolution.
- Điều 15.** The Board of Directors is responsible for announcing the Resolution of the 2025 Annual General Meeting of Shareholders and posting it on the Website of My Chau Printing and Packaging Corporation in accordance with the law.

**ON BEHALF OF GENERAL MEETING OF
SHAREHOLDERS
MEETING CHAIR**

Recipient:

- Such as Articles 14 and 15;
- Lũu: Secretary of BOD, VT.

(Signed)

VU TRONG TUAN





MY CHAU PRINTING AND PACKAGING CORPORATION

Address: 18 Luy Ban Bich, Tan Thoi Hoa Ward, Tan Phu District, Ho Chi Minh City

Tel: (028) 3961 2844 - (028) 3961 2734 Email: info@mychau.com.vn

Website: www.mychau.com.vn

Ho Chi Minh City, April 25, 2025

REGULATION

NOMINATION, CANDIDACY AND ELECTION OF INDEPENDENT MEMBERS OF THE BOARD OF DIRECTORS

AT THE ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025

MY CHAU PRINTING AND PACKAGING CORPORATION

CHAPTER I

GENERAL PROVISIONS

Điều 1. Purpose, scope and subjects of application

1. This Regulation is used for the nomination, candidacy and election of Independent members of the Board of Directors of My Chau Printing and Packaging Corporation at the 2025 Annual General Meeting of Shareholders (AGM), ensuring compliance with the provisions of the Company's Charter of organization and operation and current legal provisions.
2. This Regulation regulates activities on the nomination, candidacy and election of independent members of the Board of Directors, including:
 - Regulations on nomination and candidacy of independent members of the Board of Directors, .
 - Regulations on the election of independent members of the Board of Directors, .
3. Subjects of application: Shareholders owning shares with voting rights and authorized representatives of shareholders owning shares with voting rights (according to the list of shareholders closing on March 24, 2025 provided by the Vietnam Securities Depository and Clearing Corporation), members of the Vote Counting and Election Committee and units related to the organization of the Ordinary General Meeting of Shareholders in 2025.

Điều 2. Rights and obligations of shareholders

1. Rights of shareholders when attending the General Meeting

Each shareholder and shareholder representative when attending the General Meeting of Shareholders will receive 01 (one) Election Vote for independent members of the Board of Directors. The number of shares used for election by shareholders and shareholders' representatives is clearly stated on the ballot corresponding to the number of shares owned and represented by such shareholders and shareholders' representatives.

2. Obligations of shareholders when attending the General Meeting

- Comply with the election conditions and formats specified in this Regulation;



- Shareholders and representatives of shareholders when attending the General Meeting must complete the procedures for registration with the Organizing Committee of the General Meeting;
- Shareholders and shareholders' representatives, when being issued ballots, must re-check the number of shares inscribed on the ballot papers, if there are any errors, they must immediately notify the Organizing Committee at the time of receipt of ballots;
- Strictly abide by the Election Regulation at the General Meeting of Shareholders, respect the voting results at the General Meeting.

CHAPTER II

REGULATIONS ON NOMINATION, CANDIDACY AND ELECTION OF INDEPENDENT MEMBERS OF THE BOARD OF DIRECTORS

Điều 3. Criteria and conditions for being an independent member of the Board of Directors

1. General Standard:
 - a. Having full civil act capacity, not subject to enterprise management as prescribed in Clause 2, Article 17 of the Law on Enterprises;
 - b. Having professional qualifications and experience in business management or in the Company's business fields, lines and lines and not necessarily being a shareholder of the Company.
 - c. A member of the Board of Directors of the Company may also be a member of the Board of Directors of another company but may not be a member of the Board of Directors of more than 05 (five) other companies.
2. Criteria for independent members of the Board of Directors:
 - a. General standards specified in Clause 1 of this Article.
 - b. Not be a person who is working for the Company, its parent company or its subsidiaries; not being a person who has worked for the Company, its parent company or its subsidiaries for at least 3 consecutive years;
 - c. Not being a person who is receiving salary or remuneration from the company, except for allowances to which members of the Board of Directors are entitled as prescribed;
 - d. Not being a person who has a spouse, natural father, adoptive father, natural mother, adoptive mother, natural child, adopted child, biological brother, sister, biological sister who is a major shareholder of the Company; being a manager of the Company or a subsidiary of the Company;
 - e. Not being a person who directly or indirectly owns at least 01% of the total voting shares of the Company;
 - f. Not being a person who has been a member of the Board of Directors of the Company for at least 5 consecutive years, except for the case of being appointed for 02 consecutive terms;

Điều 4. Election Rules

1. **Principles of candidacy and nomination of independent members of the Board of Directors**
 - Shareholders who meet the conditions specified in Article 3 of this Regulation may run for election to the List for election of independent members of the Board of Directors

- Shareholders or groups of shareholders who fully meet the conditions specified in the Company's Charter may nominate other individuals who fully meet the conditions specified in Article 3 of this Regulation to the list of candidates to participate in the election of independent members of the Board of Directors.

2. **Right to nominate candidates for independent members of the Board of Directors**

Shareholders holding shares with voting rights have the right to combine the number of voting rights of each person together to nominate candidates for independent members of the Board of Directors. Shareholders or groups of shareholders holding voting shares may be nominated as follows:

- Holding from 10% to less than 20% of the total number of voting shares may nominate one (01) candidate;
- From 20% to less than 30%, a maximum of two (02) candidates may be nominated;
- From 30% to less than 40%, a maximum of three (03) candidates may be nominated;
- From 40% to less than 50%, a maximum of four (04) candidates may be nominated;
- From 50% to less than 60%, a maximum of five (05) candidates may be nominated;
- From 60% to less than 70%, a maximum of six (06) candidates may be nominated;
- From 70% to less than 80%, a maximum of seven (07) candidates may be nominated;
- From 80% to less than 90%, a maximum of eight (08) candidates may be nominated;

3. **Election principles:**

- The election of independent members of the Board of Directors will be conducted in the form of secret ballot.
- The total number of votes of each shareholder corresponds to the total number of voting shares (including individually owned shares and authorized shares) multiplied by the number of independent members of the Board of Directors elected. Shareholders have the right to use or not use part of or put all their votes to the candidate.
- Ballot papers: Issued by the Organizing Committee, with the Company's seal; on each ballot paper, the full name of the Candidate is written and arranged in the order of ABC; Specify the name of the shareholder, the total number of votes.
- Election: Shareholders or Authorized Representatives and members of the Organizing Committee, members of the Vote Counting and Election Committee shall cast their votes according to the detailed guidance in the Appendix attached to this Regulation.
- Shareholders or authorized representatives shall receive the Vote for the Board of Directors issued by the Organizing Committee immediately upon registration to attend the General Meeting. After conducting the election (recording the number of votes for each candidate), shareholders sign the Election Slip and submit it back (vote in the ballot box) to the Organizing Committee according to the instructions.
- In case of recording the wrong number of votes, wanting to amend it, the Shareholder crosses out the wrong number of votes, signs right next to the crossed out and records the correct number of votes.

4. **Vote Counting and Elections Committee**



- The Vote Counting and Election Committee consists of 03 members, nominated by the Chairman and approved by the General Meeting of Shareholders. Members of the Vote Counting and Elections must not be on the list of nominations and candidacy for the Board of Directors;
- The Vote Counting and Election Committee is responsible for carrying out necessary procedures for voting for members of the Board of Directors, including: Notification of the list of candidates for election of the Board of Directors; dissemination of election rules and voting procedures; instructions for recording votes; preparing ballot boxes; supervise the voting and conduct the vote counting;
- The Vote Counting and Election Committee shall make a record of the vote counting results, take responsibility for the truthfulness and accuracy of the vote counting results; announce the election results before the Congress, hand over the vote counting record and all election papers to the Congress Secretariat.

5. Principles of voting and counting votes

- The Vote and Election Committee conducts an inspection of the ballot box in the presence of shareholders;
- Voting begins after the Counting and Elections Committee approves the election rules and invites shareholders to conduct elections, ending when the last shareholder to attend the election votes in the ballot box (or the Organizing Committee collects the Ballot Papers).
- The counting of votes must be conducted immediately after the voting is over; The Vote Counting and Election Committee must not cross out or correct the ballot papers.
- The vote counting results shall be made in writing and announced by the Head (or member) of the Vote Counting and Election Committee before the Congress.

6. Cases of Invalid Ballot Papers

- The ballot paper is not issued by the Organizing Committee of the general meeting, does not have the seal of the Company;
- The ballot papers are crossed out, corrected, and added candidates who are not on the list of candidates approved by the General Meeting of Shareholders before voting;
- Ballots with the total number of votes cast for shareholders' candidates in excess of the total number of votes cast by such shareholders shall be entitled to vote.

7. Principles for election of independent members of the Board of Directors

- Candidates elected as independent members of the Board of Directors are determined by the number of votes counted from highest to lowest, starting from the candidate with the highest number of votes until the number of members is sufficient.
- In case there are two (02) or more candidates with the same number of votes elected and it is necessary to eliminate them in order to reach the full number of elected members as prescribed, a re-election will be conducted among the candidates with the same number of votes.

8. Preparation and publication of the vote counting record

- After counting votes, the Vote Counting and Election Committee must make a record of vote counting. The contents of the vote counting minutes include:

- Total number of shareholders participating in the General Meeting; the number of voting shares and the percentage of participation in the General Meeting;
 - Number of ballot papers issued; the number of ballot papers collected, of which: the number and proportion of valid, invalid and blank ballots;
 - The number of votes and the percentage for each Board candidate achieved;
 - The list of elected independent members of the Board of Directors is arranged in order of the number of votes from highest to lowest.
- The full text of the vote counting minutes must be announced before the Congress and the contents must show the election results of the independent members of the Board of Directors, ensuring that they are arranged in order from the person with the highest number of votes to the person with the lowest number of votes.

Điều 5. Complaints about the election and vote counting will be settled by the Chairman of the General Meeting and recorded in the minutes of the General Meeting of Shareholders.

Điều 6. This Regulation includes 6 Articles issued by the 2025 Annual General Meeting of Shareholders of My Chau Printing and Packaging Corporation, complying with the provisions of law and the Company's Charter.

Shareholders, members of the Board of Directors, the Supervisory Board, and the Organizing Committee of the 2025 Annual General Meeting of Shareholders of My Chau Printing and Packaging Corporation are responsible for implementation./.

**ON BEHALF OF GENERAL MEETING OF SHAREHOLDERS
MEETING CHAIR**

(Signed)

VU TRONG TUAN

ADDENDUM INSTRUCTIONS FOR RECORDING VOTES FOR THE BOARD OF DIRECTORS

(According to the method of voting by accumulating votes)

1. Type of Ballot Paper:

- Blue A4 vote: Election of the Board of Directors

2. Vote:

- Put the Vote for the Board of Directors election into the ballot box (or the Organizer will collect the Vote).

3. Record the ballot:

- Each shareholder has a total number of votes corresponding to the total number of voting shares (including owned and authorized shares) multiplied by the number of elected members of the Board of Directors.
- The total number of votes of each shareholder has been recorded on the Ballot Paper.
- Shareholders can divide the Total Votes among all candidates, or put the Total Votes for one or several candidates but ensure that the Total Votes for the candidates must not exceed the Total Number of Votes written on the Ballot Papers.

Example:

Suppose the General Meeting of Shareholders votes to elect 2 members of the Board of Directors out of a total of 5 candidates. Shareholder Nguyen Van A holds (including ownership and authorization) 1,000 voting shares. At that time, the total number of votes of Nguyen Van A shareholders was:

$$(1,000 \times 2) = 2,000 \text{ votes.}$$

Shareholders of Nguyen Van A can vote in one of the following ways:

Case 1: Shareholder Nguyen Van A divides his total votes equally among 2 candidates, so each candidate receives 1,000 votes.

Name Candidates	Number Vote
1. Candidate 1	1.000
2. Candidate 2	1.000
3. Candidate 3	0
4. Candidate 4	0
5. Candidate 5	0
Total votes	2.000

Case 2: Shareholder Nguyen Van A puts all his votes for 1 candidate, assuming Candidate 2

Name Candidates	Vote count
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1. Candidate 1	0
2. Candidate 2	2.000
3. Candidate 3	0
4. Candidate 4	0
5. Candidate 5	0
Total votes	2.000

Case 3: Shareholder Nguyen Van A votes for all 5 candidates but the number of votes is uneven

Name Candidates	Number Vote
1. Candidate 1	900
2. Candidate 2	500
3. Candidate 3	300
4. Candidate 4	200
5. Candidate 5	100
Total votes	2.000

Case 4: Shareholder Nguyen Van A divides his voting rights among several candidates – assuming 02 candidates: Candidate 2 and Candidate 3

Name Candidates	Number of Voting Rights elected
1. Candidate 1	0
2. Candidate 2	1.200
3. Candidate 3	800
4. Candidate 4	0
5. Candidate 5	0
Total number of voting rights	2.000

4. Invalid ballot papers

- The voucher is not issued by the Organizing Committee of the General Meeting, does not have the Company's seal;
- The ballot papers are crossed out, corrected, and added candidates who are not on the list of candidates approved by the General Meeting of Shareholders before voting;
- Crossing out or correcting the number of votes without the signature of the Shareholder next to the amendment;
- The ballot has the total number of votes cast for the candidates in excess of the total number of votes cast on the ballot.



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AGENDA ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025

MY CHAU PRINTING AND PACKAGING CORPORATION

Time: 9:00 AM, Friday, 25/04/2025

Form of organization: The general meeting was face-to-face.

Location: 18 Luy Ban Bich, Tan Thoi Hoa Ward, Tan Phu District, Ho Chi Minh City.

TIME	CONTENT
08:30 – 09:00	Welcome and register shareholders to attend the General Meeting
09:00 AM	Start a meeting
09:05 AM	Report on the results of shareholder qualification examination
09:15 AM	<ul style="list-style-type: none">- Introducing the personnel of the Presidium and the Assisting Committees at the Congress (The Vote Counting Committee, The Secretariat).- Approve the Congress program.- Approve the Working Regulations of the Congress.- Approve the Regulation on nomination, candidacy and election of independent members of the Board of Directors for the remaining term of 2022 – 2027.
09:20 – 10:00 AM	Report of the Executive Board on production and business results in 2024 and production and business plan in 2025
	Report of the Board of Directors on 2024 operating results and 2025 operating plan
	Report of the Supervisory Board on 2024 operating results and 2025 operation plan
10:00. – 10:45 AM	01. Statement on the approval of the Audited Financial Statements for 2024
	02. Statement for Selection of Auditing Unit for Financial Statements 2025
	03. Statement of Profit Distribution Plan in 2024 and Profit Distribution Plan in 2025
	04. Statement to approve the issuance of shares to pay dividends in 2024
	05. Statement on the remuneration report of the Board of Directors, Supervisory Board in 2024 and the plan to pay remuneration of the Board of Directors



TIME	CONTENT
	and Supervisory Board in 2025
	06. Statement on amendments and supplements to the Company's Charter
	07. Statement for Dismissal and Replacement of Independent Members of the Board of Directors for the remainder of the 2022-2027 term
	08. Report on the List of candidates, nominations for additional election, replacement of Independent Members of the Board of Directors for the remaining term of 2022 - 2027
10:45 – 11:00 AM	The General Meeting discussed and voted to approve the reports of the Board of Directors, the Executive Board, the Supervisory Board and the Reports of the Board of Directors Vote to elect independent members of the Board of Directors
11:00 – 11:10 AM	Congress Recess
11:10 – 11:20 AM	Approve the results of vote counting and voting on the contents at the Congress. Approve the results of the vote count for the election of additional independent members of the Board of Directors for the remaining term of 2022 – 2027
11:20 – 11:30 AM	Approval of the Minutes of the Meeting and Resolution of the Annual General Meeting of Shareholders in 2025
11:30 AM	Closing of the Congress

**ON BEHALF OF THE BOARD OF THE DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**

(Signed)

VU TRONG TUAN



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Ho Chi Minh City, April 25, 2025

WORKING REGULATIONS ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025

CHAPTER I GENERAL PROVISIONS

Điều 1. Scope of application

The working regulations of the General Meeting of Shareholders are used for the organization of the 2025 Annual General Meeting of Shareholders of My Chau Printing and Packaging Corporation.

Điều 2. This Regulation specifies the rights and obligations of the parties participating in the Congress, conditions and modes of conducting the Congress.

Điều 3. Shareholders and parties participating in the General Meeting shall comply with the provisions of this Regulation.

CHAPTER II RIGHTS AND OBLIGATIONS OF THE PARTIES PARTICIPATING IN THE CONGRESS

Điều 4. Shareholders attending the General Meeting of Shareholders

1. Conditions for attending the Congress

All shareholders owning shares of My Chau Printing and Packaging Corporation according to the list of shareholders dated 24/03/2025 provided by the Vietnam Securities Depository and Clearing Corporation or persons duly authorized to attend.

2. Rights and obligations of eligible shareholders when attending the General Meeting.

- a. Shareholders or authorized persons to attend the General Meeting need to bring the following documents:
 - Notice of meeting invitation;
 - Valid citizen identity card or passport as prescribed by law;
 - Power of attorney (in case of being authorized to attend the Congress).
- b. Register to attend the General Meeting: Shareholders or authorized persons present the above documents to the Shareholder Qualification Examination Committee and receive the meeting documents and **pink voting cards** including the following contents: **Shareholder ID; Number of voting shares** (Owned and/or authorized); **Issues that need to be voted**

on through the form of ticking the corresponding box (Approve, disagree, have no opinion).

- c. To authorize in writing the authorized person to attend and vote at the General Meeting of Shareholders on his/her behalf. The person authorized to attend the congress may not authorize another person to attend the congress.
- d. Shareholders attending the General Meeting when wishing to express their opinions for discussion must obtain the consent of the Chairman, make brief statements and focus on the key contents to be discussed, in accordance with the content of the approved agenda of the General Meeting. Issues that have been addressed by the previous person are not restated to avoid duplication. Shareholders attending the General Meeting can also write the contents in the questionnaire and transfer it to the Secretariat.
- e. Participate in voting on issues under the jurisdiction of the General Meeting of Shareholders in accordance with the provisions of the Company's Charter.
- f. Shareholders and shareholders' representatives when attending the General Meeting of Shareholders after hearing the report on the contents to be approved will discuss and approve by voting.
- g. During the General Meeting, shareholders must follow the guidance of the Presidium, behave civilly, politely, and not cause disorder.
- h. Shareholders or authorized persons to attend the meeting after the General Meeting has opened, after completing the registration procedures, may attend and vote on the remaining contents to be voted on according to the approved General Meeting program. In this case, the validity of the votes that have been cast is not affected.

Điều 5. Presidium, Chairman of the congress

1. The presidium is elected by the General Meeting of Shareholders; The Chairman of the Board of Directors is the Chairman of the General Meeting of Shareholders.
2. Rights and obligations of the Presidium:
 - a. To administer the activities of the General Meeting according to the program approved by the General Meeting of Shareholders. Carry out the necessary work for the General Meeting of Shareholders to take place in an orderly manner; meeting the wishes of the majority of shareholders attending.
 - b. Guide the delegates and the Congress to discuss.
 - c. Submit a draft of necessary contents for the Congress to vote.
 - d. Respond to issues requested by the General Conference or appoint respondents.

Điều 6. The Shareholder Qualification Examination Committee attended the General Meeting

The Board for Examination of Shareholders' Eligibility to attend the General Meeting of Shareholders shall be established by decision of the Board of Directors. The Board for Examination of Shareholders' Eligibility to attend the General Meeting is responsible for checking the qualifications of shareholders or persons authorized to attend the meeting, determining the validity in accordance with the provisions of law and comparing it with the list of shareholders entitled to

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attend the meeting as of 17:00 on March 24, 2025; Distribution of congress documents and voting papers; Report to the General Meeting and be responsible for the results of the examination of the eligibility of shareholders to attend the General Meeting before the General Meeting is officially conducted.

Điều 7. Secretariat of the Congress

1. The Organizing Committee introduced the Secretariat, the General Meeting of Shareholders to select and vote for approval at the General Meeting.
2. The Secretariat shall perform assisting tasks as assigned by the Chairperson, including:
 - a. Fully and honestly record the contents of the Congress.
 - b. Assist the Presidium in announcing the draft Minutes and Resolutions of the General Meeting and the Presidium's notice to shareholders when requested.
 - c. Receive the shareholders' opinion poll.

Điều 8. Vote Counting Committee

The Vote Counting Committee consists of 03 people nominated by the Organizing Committee and selected and approved by the General Meeting of Shareholders at the General Meeting of Shareholders. The Vote Counting Board has the following tasks:

- a. Supervise the voting of shareholders or representatives attending the General Meeting;
- b. Summarize the total number of votes according to each content and notify the results to the Chairman and the Secretariat.
- c. Take responsibility for the results of the vote counting conducted by themselves.

CHAPTER III

CONDUCT THE CONGRESS

Điều 9. Conditions for conducting the General Meeting

1. The General Meeting of Shareholders is conducted when the number of shareholders attending the meeting represents more than 50% of the total number of voting votes according to the list of shareholders dated March 24, 2025 provided by the Vietnam Securities Depository and Clearing Corporation.
2. In case the first meeting fails to meet the conditions specified in Clause 1 of this Article, the notice of invitation to the second meeting shall be sent within 30 days from the date on which the first meeting is planned. The second General Meeting of Shareholders shall be conducted when the number of shareholders attending the meeting represents 33% or more of the total number of votes.
3. In case the second meeting fails to meet the conditions specified in Clause 2 of this Article, the notice of invitation to the third meeting must be sent within 20 days from the date on which the second meeting is planned. The Third General Meeting of Shareholders is conducted regardless of the total number of votes of shareholders attending the meeting.

Điều 10. How to vote on issues at the Congress.

1. All contents of the agenda of the General Meeting must be approved by collecting the voting opinions of all shareholders attending the General Meeting by **voting cards** according to the number of shares owned and representative.

How to vote:

- a. Voting by **Holding Up Voting Cards (pink)**: Some issues for shareholders to raise **Voting Cards at the General Meeting** at the request of the Chairman to vote according to the contents: Agree; Disagree; or No opinion, specifically:
 - Approve the composition of the Presidium, the Secretariat, the Vote Counting Committee and approve the Agenda;
 - To approve the Working Regulations, Regulations on nomination, candidacy and election of independent members of the Board of Directors;
 - Approving the Minutes and Resolutions of the Congress;
 - And other contents arising according to actual developments at the Conference.
- b. Voting by **writing (marking) on the voting card**: the detailed contents are written on the Voting card (**pink**) the shareholders vote by ticking the corresponding box (Agree, disagree, no opinion) issues: Approve the content of the Reports and Proposals (detailed according to the Agenda).
- c. Particularly, the election of independent members of the board of directors for the remaining term of 2022 – 2027 will use the ballot papers as prescribed in the Regulation on nomination, candidacy and election of independent members of the board of directors for the remaining term of 2022 – 2027 approved by the General Meeting of Shareholders at the General Meeting of Shareholders.

The voting contents in the Congress program are changed according to the decision of the Chairman in a form suitable to the development of the Congress.

2. The total number of votes in favor, disagreement and no opinion of each content will be announced by the Head of the Vote Counting Committee at the Congress.

Điều 11. Approval of the Resolution of the General Meeting of Shareholders

1. The resolution of the General Meeting of Shareholders on issues in the agenda of the General Meeting shall be approved when approved by the number of shareholders representing more than 50% of the total number of votes of all shareholders and representatives of shareholders attending and voting at the meeting, except for the case specified in Clause 2. Clause 3 of this Article and Clause 3 of Article 148 of the Law on Enterprises, the Resolution of the General Meeting of Shareholders on issues in the agenda of the General Meeting shall be approved when approved by the number of shareholders representing more than 50% of the total votes of all shareholders and representatives of shareholders attending and voting at the meeting.
2. Except for the cases specified in Clause 3 of this Article and Clause 3, Article 148 of the Law on Enterprises, the Resolution of the General Meeting of Shareholders on the following contents shall be approved when the number of shareholders representing at least 65% of the total number of voting shares of all shareholders and representatives of shareholders attending and voting at the meeting sincere:

- a. Types of shares and the total number of shares of each type;
 - b. Change of business lines, trades and fields;
 - c. Changing the organizational structure of the company's management;
 - d. Projects on investment or sale of assets with a value of 35% or more of the total value of assets recorded in the company's latest financial statements;
 - e. Reorganization and dissolution of the Company.
3. The Resolution of the General Meeting of Shareholders on the contents that adversely change the rights and obligations of shareholders owning preference shares may only be approved if it is approved by the number of preference shareholders of the same type attending the meeting owning 75% or more of the total preference shares of that type or 75% of the total shares owned by preference shareholders of the same type the preferential portion of that type or more shall be approved in case of approval of the resolution in the form of written consultation.

Điều 12. Minutes and resolutions of the General Meeting of Shareholders

1. The minutes and resolutions of the General Meeting of Shareholders must be made and approved before the closing of the meeting.
2. The resolution, the minutes of the General Meeting of Shareholders, the appendix to the list of shareholders registering to attend the meeting with the signatures of the shareholders, the written authorization to attend the meeting, all documents attached to the minutes (if any) and relevant documents enclosed with the notice of invitation to the meeting must be disclosed in accordance with the law on information disclosure on the market securities and must be kept at the head office of the Company.

CHAPTER IV

IMPLEMENTATION TERMS

Điều 13. This Regulation includes 13 articles issued by the General Meeting of Shareholders of My Chau Printing and Packaging Corporation in compliance with the provisions of law and the Company's Charter.

Shareholders, members of the Board of Directors, the Supervisory Board, and the Organizing Committee of the 2025 Annual General Meeting of Shareholders of My Chau Printing and Packaging Corporation are responsible for implementation./.

**ON BEHALF OF GENERAL MEETING OF SHAREHOLDERS
MEETING CHAIR**

(Signed)

VU TRONG TUAN



MY CHAU PRINTING AND PACKAGING CORPORATION

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Nov. 13/2025/Tr -HDQT

Ho Chi Minh City, April 23, 2025

STATEMENT

Approval of the audited financial statements for 2024

To: GENERAL MEETING OF SHAREHOLDERS

- Pursuant to the Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of Vietnam on June 17, 2020;
- Pursuant to the Charter of organization and operation of My Chau Printing and Packaging Corporation approved by the General Meeting of Shareholders of the Company on June 28, 2024 and amended and supplemented on November 1st, 2024;
- Pursuant to the Resolution of the Annual General Meeting of Shareholders No. 08/2024/NQ-DHĐCĐ dated June 28, 2024 on authorizing the Board of Directors to select the auditing unit for the 2024 financial statements on the basis of the proposal of the Supervisory Board. My Chau Printing and Packaging Corporation has selected the auditing unit for the 2024 financial statements, which is AASC Auditing Firm Company Limited.

In accordance with the Resolution of the Annual General Meeting of Shareholders No. 08/2024/NQ-DHĐCĐ dated June 28, 2024, the 2024 financial statements of My Chau Printing and Packaging Corporation have been audited by **AASC Auditing Firm Company Limited**.

The Board of Directors hereby encloses this report as the Audited Financial Statements for 2024. This audited set of 2024 financial statements was posted on the www.mychau.com.vn website on March 31, 2025.

Submit to the General Meeting of Shareholders for consideration and approval the full text of the audited financial statements for 2024./.

Recipient:

- As above;

- Archives: Secretary of BODs.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**

(Signed)

VU TRONG TUAN



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Website: www.mychau.com.vn

No. 133/2025/Tr-HDQT

Ho Chi Minh City, April 23, 2025

STATEMENT

Approval of the list of auditing companies for the 2025 Financial Statements

To: GENERAL MEETING OF SHAREHOLDERS

- Pursuant to the Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of Vietnam on June 17, 2020;
- Pursuant to the Securities Law No. 54/2019/QH14 approved by the National Assembly of Vietnam on November 26, 2019;
- Pursuant to the Charter of organization and operation of My Chau Printing and Packaging Corporation approved by the General Meeting of Shareholders of the Company on June 28, 2024 and amended and supplemented on November 1st, 2024;
- Pursuant to the list of auditing firms and auditors approved by the State Securities Commission for auditing units with public interests in the field of securities in 2025,

The Supervisory Board submits to the General Meeting of Shareholders for approval the selection of the list of auditing companies to audit the 2025 Financial Statements of My Chau Printing and Packaging Corporation (MCP) as follows:

1. Approval of the list of independent audit firms

- AASC Auditing Firm Co., Ltd.;
- Grant Thornton Vietnam Co., Ltd.;
- A&C Auditing and Consulting Co., Ltd. (A&C);
- RSM Vietnam Auditing & Consulting Co., Ltd.;
- AFC Vietnam Auditing Co., Ltd.

2. Approval of criteria for selection of independent audit firms

- Auditing firms operate legally in Vietnam and are on the list of auditing firms eligible to provide audit services approved by the State Securities Commission.
- Having a team of auditors with a lot of experience in auditing financial statements in the field of production;
- Having a reasonable audit fee, in accordance with the content, scope and progress of the audit proposed by MCP;
- Arrange human resources with experience in auditing manufacturing enterprises to directly participate in the audit team at MCP;
- There is no conflict of interest when auditing financial statements for MCP;



f) Provide preferential and free services (if any) to MCP.

3. Approval of an independent audit firm

- a) The Supervisory Board respectfully submits to the General Meeting of Shareholders to authorize the Board of Directors to select the auditing unit of MCP's financial statements in 2025 on the basis of the list of proposals of the Supervisory Board.
- b) In case at the time of selecting the auditing unit, the auditing companies on the list proposed by the Supervisory Board do not meet the Company's criteria or the Company cannot negotiate with the auditing firms, the Board of Directors is entitled to select another auditing firm that fully meets the criteria and belongs to the List of auditing firms and auditors approved by the State Securities Commission for audits for units with public interests in the field of securities in 2025.

Respectfully submit to the General Meeting of Shareholders for consideration and approval./.

ON BEHALF OF THE SUPERVISORY BOARD

Recipient:

- As above;
- The Board of Directors;
- General Director;
- Archives: Secretary Of BOD,
Supervisory Board.

(Signed)

Chu Thi Phuong Anh





MY CHAU PRINTING AND PACKAGING CORPORATION

Address: 18 Luy Ban Bich, Tan Thoi Hoa Ward, Tan Phu District, Ho Chi Minh City

Tel: (028) 3961 2844 - (028) 3961 2734 Email: info@mychau.com.vn

Website: www.mychau.com.vn

No: 134/2025/TTr -HDQT

Ho Chi Minh City, April 23, 2025

STATEMENT

Approval of the Profit Distribution Plan in 2024 and the Profit Distribution Plan in 2025

To: GENERAL MEETING OF SHAREHOLDERS

- Pursuant to the Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of Vietnam on June 17, 2020;
- Pursuant to the Charter of organization and operation of My Chau Printing and Packaging Corporation approved by the General Meeting of Shareholders of the Company on June 28, 2024 and amended and supplemented on November 1st, 2024;
- Pursuant to the audited Financial Statements and Business Results for 2024;
- Pursuant to the 2025 production and business plan, submit to the General Meeting of Shareholders of My Chau Printing and Packaging Corporation for approval.

The Board of Directors respectfully submits to the General Meeting of Shareholders of My Chau Printing and Packaging Joint Stock Company to approve the Profit Distribution Plan in 2024 and the Profit Distribution Plan in 2025 as follows:

1. Profit distribution plan according to the plan in 2024:

The profit distribution plan in 2024 according to the plan approved at the General Meeting of Shareholders in 2024 is:

STT	Quota	Proportion	Amount (VND VND)
1	Profit after CIT in 2024 according to the production and business plan:	100%	22,256,000,000
2	Profit distribution plan:		17,296,937,000
2.1	Reward Fund – Welfare	10%	2,225,600,000
a	Merit Fund for Employees	5.95%	1,324,232,000
b	Reward fund for the Board of Directors, Supervisory Board, and Board of Directors	1.5%	333,840,000
c	Welfare Fund	2.55%	567,528,000
2.2	Dividend payment (10%*Charter capital):	67.7%	15,071,337,000
3	Residual profit on financial statements (1-2)	20.8%	4,959,063,000



The profit distribution plan in 2024 proposed by the Company is as follows:

TT	Implementation targets in 2024	Proportion of profit after profit (%)	Amount (VND)
1	Accumulated profits in previous years		22,757,000
2	Profit after CIT in 2024 according to the audited financial statements:		30,114,049,356
3	Profit distribution plan:		29,830,581,603
3.1	Reward Fund – Welfare	10.0%	3,011,404,936
	<i>Merit Fund for Employees</i>	5.95%	1,791,785,937
	<i>Reward fund for the Board of Directors, Supervisory Board, and Board of Directors</i>	1.50%	451,710,740
	<i>Welfare Fund</i>	2.55%	767,908,259
3.2	Development Investment Fund	5.0%	1,505,702,468
3.3	Cash dividend payment (Rate 4%*Charter capital: 180.81 billion)	24.02%	7,232,421,200
3.4	Dividend payment in shares (Rate 10%*Charter capital: 180.81 billion)	60.04%	18,081,053,000
4	Residual profit on financial statements (1+2-3)		306,224,753

2. Profit distribution plan in 2025:

TT	Targets of the 2025 plan	Proportion of profit after profit (%)	Amount (VND)
1	Profit after CIT in 2025 according to the production and business plan:		27,935,000,000
2	Profit distribution plan:		24,079,408,300
2.1	Reward Fund – Welfare	10.0%	2,793,500,000
	<i>Merit Fund for Employees</i>	5.95%	1,662,132,500
	<i>Reward fund for the Board of Directors, Supervisory Board, and Board of Directors</i>	1.50%	419,025,000
	<i>Welfare Fund</i>	2.55%	712,342,500
2.2	Development Investment Fund	5.0%	1,396,750,000
2.3	Dividend payment (rate 10%*Charter capital: 198.89 billion)	71.20%	19,889,158,300
3	Residual profit on financial statements (1-2)	13.8%	3,855,591,700

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**Notes: The charter capital in Section 2.3 is the expected charter capital in case the Company completes the procedures for issuing shares to pay dividends in 2024.*

3. Adopting the targets, the basis for determining the bonus fund of the Board of Directors, the Supervisory Board, the Executive Board (1.5% of profit after profit) and employees (5.95% of profit after profit) in 2025:

On the basis of ensuring that it is associated with the indicators reflecting the overall results of production and business activities of the Company, including: (1) Targets to complete the Plan on consumption output, (2) Targets to complete the Revenue Plan; (3) Targets for completing the after-tax profit plan separately for the Company's production and business activities; (4) Cost efficiency control indicators (control of cost/revenue ratio, cost reduction targets).

4. The General Meeting of Shareholders assigns the Board of Directors to decide, carry out the procedures for finalizing the list of shareholders, pay dividends in cash, pay dividends through the issuance of shares and update and supplement the contents in accordance with the actual issuance results, allocate funds and decide on the expenditure of funds, decide on relevant procedures in accordance with the Law and the Company's Charter.

Respectfully submit to the General Meeting of Shareholders for consideration and approval./.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**

Recipient:

- As above;

- Archives: Secretary of BODs.

(Signed)

VU TRONG TUAN



13. Release rate:	10% corresponds to the right exercise ratio of 100:10. Accordingly, based on the last registration date for the allocation of rights, existing shareholders owning 01 corresponding share will be entitled to 01 right to receive shares, for every 100 rights, they will receive 10 newly issued shares to pay dividends.
14. Funding sources:	From the Company's undistributed after-tax profit based on the 2024 audited financial statements and ensuring compliance with the provisions of the law.
15. Issuer:	Existing shareholders according to the list of shareholders on the last registration date exercise the right to receive issued shares to pay dividends in 2024. Treasury shares are not allowed to exercise rights.
16. Transfer of Rights:	The right to receive issued shares to pay dividends in 2024 is not transferable.
17. Handling of arising odd stocks (if any):	<p>The number of newly issued shares to carry out the payment of dividends in shares received by each shareholder will be rounded to the unit row according to the principle of rounding down. The accrued decimal fraction (if any) will be canceled.</p> <p><i>Example: Shareholder A owns 109 shares, then shareholder A will receive dividends equal to the number of shares as follows: $(109 \times 10)/100 = 10.9$ shares. After rounding to the row of units according to the principle of rounding down, the number of shares that shareholder A has the right to receive is 10 shares, the number of odd shares of 0.9 shares will be canceled.</i></p>
18. Plan to use the capital collected from the issuance:	After completing the issuance, the additional charter capital will be used for the purpose of supplementing the Company's business capital.
19. Estimated implementation time:	In 2025, after the Company completes reporting to the State Securities Commission on the issuance of shares to pay dividends in 2024.
20. Related restrictions:	Shares issued to pay dividends in 2024 are not subject to transfer restrictions. Shares in a state of restricted transfer are still entitled to receive shares from the issuance (if any).

II. APPROVAL OF WORK RELATED TO THE ISSUANCE OF SHARES

The Board of Directors respectfully submits to the General Meeting of Shareholders for

approval the contents related to the increase of charter capital as follows:

1. Approval of charter capital increase

To approve the increase of the Company's charter capital in proportion to the par value and the total number of shares actually issued according to the plan specified in Section I of this Report.

2. Amendment of the Company's Charter

To approve the amendment of the contents related to the charter capital and the total number of shares of the Company in the Company's Charter based on the actual implementation of the issuance plan according to the plan specified in Section I of this Report.

III. REGISTRATION OF SECURITIES AND REGISTRATION FOR ADDITIONAL LISTING OF ADDITIONAL ISSUED SHARES

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval the registration of additional securities at the Vietnam Securities Depository and Clearing Corporation (VSDC) and the listing of additional securities at the Ho Chi Minh Stock Exchange, the entire number of shares actually issued to pay dividends in 2024 according to the plan specified in Section I of this Report.

IV. ASSIGN AND DELEGATE TO THE BOARD OF DIRECTORS

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval the assignment and authorization to the Board of Directors on the following issues:

1. Choose the appropriate issuance time, carry out the issuance procedures in accordance with the law;
2. To decide on supplementing, completing and detailing the contents of the issuance plan and/or amending and supplementing the issuance plan when necessary to ensure the success of the issuance;
3. Develop and adjust the capital use plan to meet the actual business needs of the Company, ensure the efficiency of capital use and the interests of shareholders;
4. Depending on each specific case, the Board of Directors may authorize the Chairman of the Board of Directors to decide on other issues and perform other tasks that the Board of Directors or the Chairman of the Board of Directors deems necessary related to the issuance of new shares;
5. Carry out procedures for changing the contents of enterprise registration, amending the Charter with the newly increased charter capital;
6. Carry out procedures, including but not limited to: registration of additional securities at the Vietnam Securities Depository and Clearing Corporation (VSDC); listing additional securities on the Ho Chi Minh Stock Exchange for the number of additional issued shares; procedures for changing business registration contents at Ho Chi Minh City Department of Finance and other legal procedures for the issuance.

Respectfully submit to the General Meeting of Shareholders for consideration and approval./.



Recipient:

- *As above;*

- *Archives: Secretary of BODs.*

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**

(Signed)

VU TRONG TUAN





MY CHAU PRINTING AND PACKAGING CORPORATION

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No.: 136/2025/TTr -HDQT

Ho Chi Minh City, April 23, 2025

STATEMENT

Approval of the Board of Directors and Supervisory Board Remuneration Report for 2024 and Remuneration Plan for 2025

To: GENERAL MEETING OF SHAREHOLDERS

- Pursuant to the Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of Vietnam on June 17, 2020;
- Pursuant to the Charter of organization and operation of My Chau Printing and Packaging Corporation approved by the General Meeting of Shareholders of the Company on June 28, 2024 and amended and supplemented on November 1st, 2024;
- Pursuant to Article 2 of Resolution of the Extraordinary General Meeting of Shareholders No. 244/2024/NQ-ĐHĐCĐ dated November 1, 2024 on approving the Adjustment of the Remuneration Plan for the Board of Directors and the Board of Supervisors in 2024 according to Submission No. 190/2024/TTr-HĐQT of the Board of Directors dated October 9, 2024;
- Pursuant to the audited Financial Statements and Business Results for 2024.

Pursuant to Article 2 of the Resolution of the Extraordinary General Meeting of Shareholders No. 244/2024/NQ-ĐHĐCĐ dated November 1, 2024 on approving the Adjustment of the Remuneration Plan for the Board of Directors and the Board of Supervisors in 2024 according to the Submission No. 190/2024/TTr-HĐQT of the Board of Directors dated October 9, 2024, the remuneration plan for the Board of Directors and the Board of Supervisors in 2024 is VND 625,000,000.

The Board of Directors would like to report the expenses used for the Board of Directors and the Board of Supervisors in 2024 as VND 541,096,177.

The Board of Directors of the Company respectfully submits to the General Meeting of Shareholders for approval of the 2025 budget to pay remuneration for the Board of Directors and the Board of Supervisors as VND 1,840,177,064.

The remuneration plan for the Board of Directors and Board of Supervisors in 2025 is specifically as follows:

STT	Position	Remuneration /month (Gross)	Remuneration /year (Gross)	Quantity	Total Remuneration (Gross)
I	The Board of Directors				
1	Chairman of the Board of Directors (Full-time)	55.000.000	660.000.000	01	660.000.000
2	Member of the Board of Directors	10.000.000	120.000.000	02	240.000.000
II	The Board of Supervisors				
1	Head of the supervisory board	24.581.422	294.977.064	01	294.977.064
2	Member of The Board of Supervisors	5.000.000	60.000.000	02	120.000.000
III	Operating costs - The Board of Supervisors	82.000.000		-	82.000.000
IV	Estimated operating costs - The Board of Directors and Board of Supervisors	28.600.000	443.200.000	-	443.200.000
TOTAL				06	1.840.177.064

The General Meeting of Shareholders assigns the Board of Directors to decide on the allocation of remuneration in 2025 for each member of the Board of Directors and the Supervisory Board. The remuneration is paid monthly.

Respectfully submit to the General Meeting of Shareholders for consideration and approval./.

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS

Recipient:

- As above;

- Archives: Secretary of BODs.

(Signed)

VU TRONG TUAN



MY CHAU PRINTING AND PACKAGING CORPORATION

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Website: www.mychau.com.vn

No.: 137/2025/TTr-HDQT

Ho Chi Minh City, April 23, 2025

STATEMENT

Amending and supplementing the Company Charter

To: GENERAL MEETING OF SHAREHOLDERS

- Pursuant to the Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of Vietnam on June 17, 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 approved by the National Assembly of Vietnam on November 26, 2019;
- Pursuant to the Charter of organization and operation of My Chau Printing and Packaging Corporation approved by the General Meeting of Shareholders of the Company on June 28, 2024 and amended and supplemented on November 1st, 2024.

In order to comply with current legal regulations and the actual situation of My Chau Printing and Packaging Corporation, the Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval amendments and supplements to the Charter of My Chau Printing and Packaging Corporation. Accordingly, amending the Charter Capital and the Total number of shares in the Charter to suit the actual number of additional shares issued by the Company in the last 02 issuances, specifically as follows:

Clause	Contents of the current Charter	Proposed adjustments
Clause 1 Article 6	<p>Article 6. Charter capital, shares, founding shareholders</p> <p>1. The charter capital of the Company is: 150,713,370,000 VND (In words: One hundred and fifty billion, seven hundred and thirteen million, three hundred and seventy thousand VND)</p> <p>a. Total number of shares of the Company: 15,071,337 shares.</p> <p>b. Par value of shares: 10,000 VND/share (In words: Ten thousand VND).</p> <p>c. Type of shares: ordinary shares.</p>	<p>Article 6. Charter capital, shares, founding shareholders</p> <p>1. The charter capital of the Company is: 180,810,530,000 VND (In words: One hundred and eighty billion, eight hundred and ten million, five hundred and thirty thousand VND)</p> <p>a. Total shares of the Company: 18,081,053 shares.</p> <p>b. Par value of shares: 10,000 VND/share (In words: Ten thousand VND).</p> <p>c. Type of shares: ordinary shares.</p>

Respectfully submit to the General Meeting of Shareholders for consideration and approval./.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**

Recipient:

- *As above;*

- *Archives: Secretary of BODs.*

(Signed)

VU TRONG TUAN





MY CHAU PRINTING AND PACKAGING CORPORATION

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Website: www.mychau.com.vn

No: 138/2025/TTr -HDQT

Ho Chi Minh City, April 23, 2025

STATEMENT

***Dismissal and additional election and replacement of independent members
of the Board of Directors for the remainder of the 2022 - 2027 term***

To: GENERAL MEETING OF SHAREHOLDERS

- Pursuant to the Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of Vietnam on June 17, 2020;
- Pursuant to the Charter of organization and operation of My Chau Printing and Packaging Corporation approved by the General Meeting of Shareholders of the Company on June 28, 2024 and amended and supplemented on November 1st, 2024;
- Pursuant to the Resignation of Independent Member of the Board of Directors of Ms. Duong Thi Thanh Tam dated March 20, 2025.

1. Dismissal of independent members of the Board of Directors:

On 20/03/2025, Ms. Duong Thi Thanh Tam – Position: Independent member of the Board of Directors has submitted a Letter of Resignation, withdrawing from the position of Member of the Board of Directors of My Chau Printing and Packaging Corporation.

At the General Meeting of Shareholders, the Board of Directors respectfully submitted to the General Meeting of Shareholders for approval the dismissal of independent member of the Board of Directors for Ms. Duong Thi Thanh Tam.

2. Election of additional replacement of independent members of the Board of Directors:

In order to ensure objectivity and comply with the provisions of the Law on Enterprises on the organizational structure of the Board of Directors of a joint-stock company, and at the same time strengthen the company's governance and control capacity during the term of office, the Company has requested shareholders who meet the conditions specified in the Law on Enterprises and the Company's Charter to participate in the nomination. to run for independent members of the Board of Directors of the Company for the remaining term of 2022 - 2027.

Based on actual needs, the Board of Directors respectfully submits to the General Meeting of Shareholders for approval the additional election to replace 01 independent member of the Board of Directors.

Respectfully submit to the General Meeting of Shareholders for consideration and approval./.



**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**

Recipient:

- *As above;*

- *Archives: Secretary of BODs.*

(Signed)

VU TRONG TUAN





No: 142/2025/BC-HDQT

Ho Chi Minh City, April 25, 2025

REPORT

Report: List of candidates, nominations for additional election and replacement of independent members of the Board of Directors, for the remaining term of 2022 - 2027

To: GENERAL MEETING OF SHAREHOLDERS

According to the law, My Chau Printing and Packaging Corporation will conduct additional elections to replace independent members of the Board of Directors at the 2025 Annual General Meeting of Shareholders due to the presence of 01 independent member of the Board of Directors with a Letter of Resignation.

In order to ensure objectivity and comply with the provisions of the Law on Enterprises on the organizational structure of the Board of Directors of a joint-stock company, and at the same time strengthen the company's governance and control capacity during the term of office. The Board of Directors of the Company has requested shareholders who meet the conditions specified in the Law on Enterprises and the Company's Charter to participate in nominating and running for independent members of the Board of Directors for the remaining term of 2022 – 2027.

Number of members expected to run for and nominate the Board of Directors: **01 member**

On 02/04/2025, the Board of Directors of the Company issued a Notice on the nomination and candidacy of Independent Members of the Board of Directors to shareholders requesting shareholders and groups of shareholders to nominate or nominate individuals who fully meet the conditions prescribed by law and the Company's Charter to participate in the Board of Directors of the Company for the remaining time of the 2022 – 2027 term.

Up to now, the Company has received 01 valid Nomination Application. After comparing the conditions for candidacy and nomination prescribed by law and the company's charter, the Board of Directors would like to report to the General Meeting of Shareholders the list of candidates eligible to participate in the election of independent members of the Board of Directors of the Company for the remaining term of 2022 - 2027, including the following individuals:

STT	Full name	Group of nominated shareholders
1	Ms. Nguyen Mai Thanh	Nominated by a group of shareholders owning 24.59% of the shares with voting rights.

Respectfully report to the General Meeting of Shareholders./.

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS

Recipient:

- As above;

- Archives: Secretary of BODs.

(Signed)

VU TRONG TUAN